

F21/125**MINUTES
UWA SENATE****Held Thursday, 4 March 2021 in Seminar Room 2, The University Club commencing at 8.00am****MEMBERS OF THE UNIVERSITY SENATE:**

The Chancellor, as Chair: The Hon Robert French, AC
The Pro-Chancellor and Chair of Strategic Resources Committee: Mr Frank Cooper, AO
Vice-Chancellor: Professor Amit Chakma
Chair of Academic Board: Professor Raymond da Silva Rosa
Governor Appointees: Ms Joanne Farrell
Ms Sue Murphy, AO
Elected by Convocation: Mr Simon Dawkins
Adjunct Professor Warren Kerr, AM
Elected by Academic Staff: Dr Nin Kirkham
Elected by General Staff: Ms Jill Benn
Elected by Students: Ms Emma Mezger: President, Student Guild
Mr Joseph Chan: President, Postgraduate Student's Association
Co-opted members: Dr Bob Olivier

Apologies:

Dr Sue Gordon, AM
Mr Michael Byrne

By Invitation:

For all Open Senate agenda items and agenda item 31
Director, Governance and General Counsel, Mr Paul Shanahan

For agenda items 24 to 32
Professor Simon Biggs, Senior Deputy Vice-Chancellor

For agenda items 24 to 34
Ms Leona Marquand, Chief Financial Officer (CFO)

For agenda item 24
Mr Nigel Waugh, Director, Human Resources

For agenda item 25
Deputy Vice-Chancellor, Research, Professor Tim Colmer
Chair – AEC Green Committee: Professor Andrew Page
Chair – AEC Blue Committee: Professor Carolyn Oldham

For agenda item 31
Mr Tayyeb Shah, Deputy Vice-Chancellor, Global Partnerships
Mr Matthew O'Leary of Herbert Smith Freehills

For agenda item 32
Trevor Humphreys, Director, Campus Management

Observers (Open Senate):

Nil

Secretariat:

University Secretary, Ms Sue Moore

LATE DOCUMENTS:

The following documents were circulated after the release of the meeting agenda or at the meeting:

Item 26 Attachment D: Updated Draft Management Representation Letter (page 6 only)

[Secretary's Note: Items were considered in the following order: 1 – 23, 25, 24, 26 – 30, 32, 31, 33 - 39. The minutes have been maintained to align with the order of the agenda.]

PART 1: INTRODUCTORY ITEMS

1. WELCOME AND APOLOGIES

The Chancellor as Chair welcomed all members, invitees and attendees.

2. DECLARATIONS OF INTEREST

The declarations of members were noted.

The Senior Deputy Vice-Chancellor provided a declaration ahead of consideration of Item 33.

3. CONFIRMATION OF MINUTES

RESOLVED – S R01/21

To confirm the minutes of the Senate meeting held on 7 December 2020 (S 07/20) as at Attachment A as a true and accurate record.

4. 2021 SENATE WORK PROGRAM (DRAFT) AND ACTIONS ARISING

2021 Senate Work Program

Senate members noted the draft 2021 Work Program.

Actions Arising

Item 1: Addressed at Item 37.

Item 5: Addressed at Item 10 and 24.

Item 6: Addressed at Item 28.

Item 7: Addressed at Item 36.

All other items are to be addressed at a later date.

PART 2: ITEMS FOR COMMUNICATION TO BE TAKEN 'EN BLOC'

5. 2021 SENATE MEETINGS

Members were provided with a list of proposed dates for meetings of the Senate in 2021.

6. PRINCIPLES FOR OPERATING AND DECISION-MAKING COMMITTEES

This item was noted.

7. APPOINTMENTS AND PROMOTIONS

Information on appointments and promotions, in accordance with Senate Resolution 274/00, as noted.

In response to a query on the financial impact on schools of promotions given the University's financial constraints, the Vice-Chancellor noted consideration is being given to this complex 'live' issue.

The Senate requested a briefing document is provided to the next meeting, including relevant data, current and proposed promotion policies and associated financial implications.

ACTION: Vice-Chancellor to provide briefing to Senate on current and proposed promotion policies.

8. MINUTES AND REPORTS OF SENATE STANDING COMMITTEES

The details of the meetings of Senate Standing Committees were noted.

9. ACADEMIC BOARD MINUTES

The minutes of the Extraordinary meeting of the Academic Board held on 2 December 2020 were noted.

10. UWA AND SAFETY LEGISLATION

The Chancellor encouraged members of the Senate to make themselves familiar with the legislation in light of the associated impacts and requirements of the new laws on government and other regulatory governance bodies.

11. REPORT FROM THE WARDEN OF CONVOCATION

Senate noted the report detailing the activities of Convocation during 2020.

12. REPORT FROM JOINT CONVOCATION COUNCIL-DAR COMMITTEE

Senate noted the report from the Joint Committee of Convocation Council and Development and Alumni Relations, and the attached Work Plan for 2021.

13. YOUNG LIVES MATTER FOUNDATION – CHAIR REPORT TO SENATE

Senate noted report detailing the activities of Convocation during 2020.

PART 2: ITEMS FOR DECISION 'EN BLOC'

14. AWARDS OF EMERITUS / EMERITA PROFESSOR TITLE

RESOLVED – S R02/21

The Senate approved conferral of the title of Emeritus Professor upon Professor Antonio Cantoni.

15. INTRODUCTION OF NEW UNDERGRADUATE AWARDS

RESOLVED – S R03/21

The Senate approved the introduction of the following undergraduate awards for offering from 2021:

- CU007 Business
- CU008 Chinese Language and Culture
- CU009 French
- CU010 German
- CU011 Indonesian Language and Culture
- CU012 Italian
- CU013 Japanese Language and Culture
- CU014 Korean Language and Culture
- CU015 Spanish
- CU016 Digital Creativity
- CU017 Curatorial Studies
- CU018 Digital Citizenship
- CU019 Creative Writing Studies
- CU020 Applied Statistical Learning
- CU021 Women's Health
- CU022 Earth's Environmental Challenges
- CU023 Environmental Chemistry
- CU024 Mineral Resource Development
- CU025 Understanding the Environment
- CU026 Data Science
- CU027 One Health: Human Health and Environment

16. RESCISSION OF EXISTING AWARDS

RESOLVED S R04/21

The Senate rescinded the following existing awards for offering, effective immediately:

- ***DA001 Advanced Diploma in Medical and Aboriginal Health Sciences;***
- ***DA002 Advanced Diploma in Indigenous Legal Studies; and***
- ***Graduate Diploma in Dentistry (80320)***

17. BOARDS OF DISCIPLINE

RESOLVED S R05/21

That the Senate appoints the following Boards of Discipline panels for 2021:

(a) *members of the Senate or senior members of academic staff from which the chair of a particular Board of Discipline could be selected by the Chancellor:*

- ***Dr Sue Gordon, AM***
- ***Adjunct Professor Tony Siopis***
- ***Professor Graham Brown***
- ***Professor Romola Bucks***
- ***Dr Andrew Foote***
- ***Associate Professor Daniela Ulgiati***
- ***Professor Zachary Aman***
- ***Professor Andrew Williams***
- ***Dr Kati Tonkin***

- (b) *on recommendation of the Deputy Vice-Chancellor, Education, staff from which one member could be selected by the Chair of the Academic Board to serve on a particular Board of Discipline*
- *Ms Jill Benn*
 - *Associate Professor Tanya Dalziell*
 - *Associate Professor Joanna Elfving-Hwang*
 - *Ms Jacqueline Flowers*
 - *Ms Di Regan-Roots*
 - *Professor Adam Wittek*
 - *Professor Sarah Murray*
 - *Mr Tamas Zegrean; and*
- (c) *on recommendation of the President of the Guild, students from which one member might be selected by the President of the Guild to serve on a particular Board of Discipline:*
- *Mr Jameson Thompson*
 - *Ms Eleanor White*
 - *Mr Daj Janneh*
 - *Ms Brehany Shanahan*

18. CONVOCATION MEMBERSHIP PROCEDURE FOR NON-UWA GRADUATES

RESOLVED S R06/21

That the Senate approves the updated process for considering applications from non-UWA graduates for membership of Convocation.

19. BEASLEY LAW LIBRARY NAMING

RESOLVED S R07/21

The Senate approved the naming of the 'Ian and Gerty Ewen Group Study Room', the 'Lady Treatt Group Study Room' and the 'Paul Bendat Reading Room', all within the Beasley Law Library.

20. AMENDMENTS TO THE REGISTER OF GRADUATES

RESOLVED S R08/21

The Senate approved twelve amendments to the register of graduates including amendments to awards and graduation names, as contained in the Briefing Note (Attachment A).

21. APPOINTMENT – RAINE AND HEALY RESEARCH FOUNDATION MEDICAL RESEARCH COMMITTEES

RESOLVED S R09/21

The Senate:

- (a) *Noted that the Vice-Chancellor accepted the roles of Chair of the Healy Medical Research Foundation Research Committee and the Raine Medical Research Foundation Research Committee and in August 2020;*
- (b) *Approved the re-appointment of Professor David Joyce to the Raine Medical Research Foundation Research Committee as Professor of Medicine under Deed of Trust Clause 3.(c).(ii);*

- (c) *Approved the re-appointment of Mr Garry Prendiville to the Raine Medical Research Foundation Research Committee as a Research Committee nominee under Deed of Trust Clause 3.(c).(viii);*
- (d) *Approved the re-appointment of Professor David Joyce to the Healy Medical Research Foundation Research Committee as Professor of Medicine under Deed of Trust Clause 5.(c).(ii) for a further three year term to 31 December 2023;*
- (e) *Approved the re-appointment of Mr Garry Prendiville to the Healy Medical Research Foundation Research Committee as a Research Committee nominee under Deed of Trust Clause 5.(c).(viii).*

22. AUDIT AND RISK COMMITTEE CONSTITUTION AMENDMENTS

RESOLVED S R10/21

The Senate approved the revised Audit and Risk Committee Constitution as at Attachment A.

23. REVIEW OF SENATE STANDING COMMITTEE MEMBERSHIPS

RESOLVED S R11/21

The Senate:

- (a) *re-appointed Adjunct Professor Warren Kerr, AM to the Honorary Degrees Committee effective 4 March 2021 until 14 March 2022 to align with his current term on Senate; and*
- (b) *re-appointed Dr Susan Gordon, AM to the Honorary Degrees Committee effective 4 March 2021 until 31 December 2022 to align with her current term on Senate;*
- (c) *appointed Ms Joanne Farrell to the Senate Nominations Committee under Regulation (8)(2)3. effective 4 March 2021 for a term coinciding with that of her term on Senate being to 5 August 2022.*

PART 3: ITEMS FOR DISCUSSION/DECISION

24. WORK HEALTH AND SAFETY AND INJURY MANAGEMENT AND WELLBEING REPORTS - Q4 OCTOBER TO DECEMBER 2020

The Senior Deputy Vice-Chancellor, Professor Simon Biggs and Director, Human Resources, Mr Nigel Waugh, joined the meeting.

Senate noted:

- The work undertaken to address actions arising at the previous Senate meeting;
- A commitment to work with the new Chair of the Audit and Risk Committee (ARC) to review and improve reporting to ARC and the Senate;
- The implementation of a new Safety Management System and operational plan expected to lead to more proactive management of safety and health issues;

In response to queries, management undertook to:

- Keep Senate apprised of its obligations including, but not limited to, its statutory obligations in relation to mental health and wellbeing following changes to WA's Safety Legislation;
- Consider the University's risk culture, awareness of risk and quality of risk reporting, including sector benchmarking;
- Include reporting of 'high potential incidents' in future reports.

ACTION: Senior Deputy Vice-Chancellor and Director, Human Resources to address additional requests from Senate in future reports.

RESOLVED S R12/11

The Senate

- a) noted the Q4 2020 Safety & Health Report (Attachment A);**
- b) noted the update on actions arising from the 7 December 2020 Senate meeting; and**
- c) noted the Injury Management and Wellbeing Report Q4 October to December 2020 (Attachment B).**

Mr Waugh left the meeting.

25. ANIMAL ETHICS COMMITTEE (AEC) 2020 ANNUAL REPORTS

The Deputy Vice-Chancellor, Research, Professor Tim Colmer, Chair – AEC Green Committee: Professor Andrew Page and the Chair – AEC Blue Committee: Professor Carolyn Oldham joined the meeting.

Senate was updated on the “open” item being monitored by the ARC Green Committee and were advised of the strong work by University staff and members of both AEC committees during COVID-19 to ensure the continuation of research projects.

In response to queries, it was noted UWA has AAALAC international-level accreditation of its research practices and continues to focus on the “Three Rs” of ethical decision-making; reduction, replacement and refinement, in its approach to research.

It was noted that a risk-based approach is being taken to address issues that have arising with the implementation of a new online research system.

RESOLVED S R13/21

The Senate noted that UWA’s Animal Ethics Committee has conducted an annual review in accordance with clause 2.2.37 of the Australia Code for the care and use of animals for scientific purposes 8th edition, 2013 (‘the Code’).

Professors Colmer, Page and Oldham departed the meeting.

26. 2020 ANNUAL REPORT

The Chief Financial Officer, Ms Leona Marquand joined the meeting.

The Vice-Chancellor noted the Financial Overview had been drafted to provide clarification that while the University had demonstrated financial resilience with an almost break-even 2020 financial result, underlying issues of structural sustainability remain an ongoing challenge.

Members requested a range of major and minor amendments to the draft Annual Report including:

- Approving an amendment to the UWA Value of Equity: “We are committed providing everyone at UWA equality of opportunity, experience and ~~outcome~~ access”;
- Inclusion of a statement in 2020 at a glance noting the significant cultural moment of staff approval of the Enterprise Agreement Variation in July of that year;

RESOLVED S R14/21

Subject to the amendments agreed during the course of discussion, including the amendment to the UWA Value of Equity, the Senate:

- (a) noted changes to accounting policy disclosure used in preparation of the 2020 Financial Statements (Attachment A);**

- (b) *noted the Annual Audit Assurance Declaration (Attachment B) and FRRR Checklist – Summary (Attachment C);*
- (c) *noted the draft 2020 Management Representation Letter (Attachment D);*
- (d) *adopted the draft 2020 Annual Report of the University of Western Australia including the audited 2020 Financial Statements and Key Performance Indicators (Attachment E);*
- (e) *authorised the certification (Attachments F and G) of the audited 2020 Financial Statements and Key Performance Indicators; and*
- (f) *authorised the Chancellor and Vice-Chancellor to sign the Statement of Compliance (Attachment H) and transmit to the Minister the 2020 Annual Report including the Financial Statements and Key Performance Indicators.*

27. FINANCE REPORT: DECEMBER 2020

The CFO highlighted the following matters within the report:

- The imperative for removing the structural deficit and creating capacity for strategic investment in maintenance and digital and physical infrastructure remains;
- General purpose funded professional staff costs have been reduced by 6 per cent and academic staff costs by 1.5 per cent;
- The OAG has removed the Management Letter issue related to annual leave liability noting their comfort in the University’s proposals to address that issue;
- Long Service Leave liabilities are still significant;
- The gearing ratio continues to be monitored given the inability of the University to apply specific funds to pay down debt.

The Vice-Chancellor advised the five-year strategic plan is currently being refreshed and will be provided to Senate in May for approval.

RESOLVED S R15/21

The Senate noted the Finance Report: December 2020 (Attachment A).

28. STUDENT GUILD REGULATIONS

Student Guild President, Ms Emma Mezger introduced the item and outlined the process undertaken to address the issues raised at the previous Senate meeting.

In response to a query on Guild Misconduct and contravention of Guild policy, Ms Mezger undertook to ensure the UWA Student Guild reviews the extent to which the Guild’s codes and policies are consistent with the UWA Code for the Protection of Freedom of Speech and Academic Freedom and other policies and/or codes approved by the Senate.

ACTION: Student Guild President to facilitate review of alignment of Guild’s codes and policies are with the UWA Code for the Protection of Freedom of Speech and Academic Freedom and other policies and/or codes approved by the Senate.

RESOLVED S R16/21

The Senate approved the final draft of the Student Guild Regulations at Attachment A.

Mr Shanahan departed the meeting.

CLOSE: 11.00 am

Confirmed (Sign) Date