

THE UNIVERSITY OF WESTERN AUSTRALIA

**MINUTES OF A MEETING OF THE SENATE HELD ON MONDAY 26 AUGUST 2019  
FROM 3.30PM IN THE SENATE ROOM**

**MEMBERS OF THE UNIVERSITY SENATE – PRESENT**

The Chancellor, as Chair (The Hon Robert French, AC)  
The Pro-Chancellor and Chair of Strategic Resources Committee (Mr Frank Cooper, AO)  
Vice-Chancellor (Professor Dawn Freshwater) (via video-conferencing from 5pm)  
Chair of Audit and Risk Committee (Ms Michele Dolin)  
Chair of Academic Board (Professor Raymond da Silva Rosa)  
Governor Appointees: Dr Lynton Hayes  
Ms Sue Murphy AM  
Ms Joanne Farrell  
Elected by Convocation: Mr Simon Dawkins  
Adjunct Professor Warren Kerr AM  
Elected by Academic Staff: Dr Jamie O’Shea  
Elected by General Staff: Mr Craig Williams  
Elected by Students: Mr Conrad Hogg (Guild President)  
Mr Alexander Tan (President, Postgraduate Students’ Association)  
Co-opted members: Mr Michael Byrne  
Dr Robert (Bob) Olivier

**APOLOGIES**

Dr Susan Gordon AM

**INVITEES**

Professor Wendy Erber (Executive Dean, Faculty of Health and Medical Sciences), Mr Steven Cole (QEI Medical Centre Trust) & members of Hames Sharley team for agenda item 16  
Mr Jonathan Cowper, Chief Financial Officer for agenda items 18 and 19  
Mr Robert Webster, Chief Operating Officer for agenda item 19 and 20  
Professor Simon Biggs (Senior Deputy Vice-Chancellor) for agenda item 21  
Mr Paul Shanahan (Acting Director Governance and General Counsel) as an observer

**SECRETARIAT:**

Acting University Secretary (Dr Kabilan Krishnasamy)

**1. WELCOME AND APOLOGIES**

The Chair welcomed all members to the meeting, including:

- Ms Joanne Farrell as the new Governor’s appointee to Senate:
- Ms Sue Murphy whose second term as the Governor’s appointee to Senate has been renewed; and
- Mr Michael Byrne who was attending the meeting in person for the first time since his commencement as a co-opted member on Senate.

**2. DECLARATIONS OF INTEREST**

The following declarations of interest were recorded:

- Adjunct Professor Warren Kerr indicated that as he was a Director of Hames Sharley, to avoid any perception of a conflict of interest on the work undertaken by Hames Sharley in relation to the QEII Master Plan, he intended to leave the meeting when this item was considered.
- Ms Joanne Farrell declared a conflict of interest in relation to the nomination of Ms Rowena Albones as one of the Directors of the Perth Festival Board.

**3. CONFIRMATION OF MINUTES**

**RESOLVED - 29**

that the minutes of a meeting of the Senate held on 24 June 2019 and Noting of Decision made by Circular on 08 July 2019 be confirmed.

**4. APPOINTMENTS AND PROMOTIONS**

In accordance with Senate Resolution 274/00 the information on appointments and promotions was noted.

## **5. CONFERRING OF DEGREES, DIPLOMAS AND CERTIFICATES**

In accordance with Statute 14 clause (2)(2) made under the UWA Act 1911, the Vice-Chancellor conferred degrees, diplomas and graduate certificates on a number of students on 24 June 2019 and 29 July 2019. The reports were noted.

The following were also noted:

- a retrospective conferral of a Bachelor of Arts (Asian Studies) to Ms Brooke Gabriele Nolan dated 27 May 2019. On the same date two Graduate Diplomas were rescinded since the graduates were articulating into a Master's Degree program.
- an amendment to the award of degree on 27 July 2018 on Mr Nicholas Michael Ferguson from Bachelor of Commerce (Marketing) to Bachelor of Commerce (Marketing, Management). The Vice-Chancellor approved the amendment.
- a posthumous conferral of a Master of Biomedical Science (Human Biology) degree on Ms Jelagat Cheruiyot undertaken on 07 June 2019.

## **6. SENATE STANDING COMMITTEES AND WORKING GROUPS**

### **6.1. Report of the Academic Board Meeting held on 19 June 2019**

The minutes of the Academic Board meeting held on 19 June 2019 were noted.

### **6.2. Report of the Strategic Resources Committee Meeting held on 5 August 2019 - Ref F2586**

The minutes of the meeting of the Strategic Resources Committee held on 5 August 2019 were noted.

### **6.3. Report of the Chancellor's Committee Meeting held on 10 July 2019**

The minutes of the Chancellor's Committee meeting held on 10 July 2019 were noted.

### **6.4. Report of the Senate MD Working Group Meeting held on 26 July 2019**

A progress update on the MD accreditation process presented at a meeting of the MD Working group held on 26 July 2019 was noted.

## **7. REVIEW OF UNIVERSITY LEGISLATION – PROGRESS UPDATE**

An update on the project to review the University's subsidiary legislation was noted.

## **8. FORREST RESEARCH FOUNDATION – ANNUAL REPORT 2018**

A copy of the 2018 Annual Report of the Forrest Research Foundations, available to members on the Senate Share Point site, was noted.

## **9. REPORTS OF THE ACADEMIC COUNCIL – MEETINGS HELD IN JULY & AUGUST**

### **9.1 RESCISSION OF AWARDS**

Senate was advised that the Faculty of Arts, Business, Law and Education had requested that the proposed rescission of the award for Graduate Diploma in Curriculum Studies be withdrawn.

On 13 August, the University received a tender request from the Department of Education and the Graduate School of Education has been planning to bid for the Math stream offering a Graduate Diploma in Curriculum Studies. If successful, this would mean that the first round of online teaching would commence in February 2020. If the tender was unsuccessful, then the Faculty would resubmit the award for rescission.

Further to noting the above and on advice of the Academic Council, Senate

### **RESOLVED - 30**

to approve the rescission of the following awards effective immediately, with no students eligible to enrol:

- a) Master of Music International Pedagogy (coursework and dissertation)(12550)
- b) Master of Music International Pedagogy (coursework)(12570)
- c) Doctor of Clinical Pharmacy (50830)
- d) Graduate Certificate in Scientific and High Performance Computing(70260)
- e) Graduate Certificate in Business Communications (40250)
- f) Master of Curriculum Studies (coursework and dissertation)(32510)
- g) Master of International Journalism (coursework or coursework and dissertation) (11590)

## 9.2 INTRODUCTION OF NEW AWARDS

On advice from the Academic Council, Senate

### RESOLVED - 31

to approve the introduction of the following awards:

- Graduate Diploma in Insurance Law (21380) – Ref F18/3718
- Graduate Diploma in Building Information Modelling (25340) – Ref F19/774
- Master of Business Analytics (coursework) (42280) – Ref F19/843
- Master of Audiological Sciences (coursework and dissertation) (90541) – Ref F19/1461

### 10. RAINE AND HEALY MEDICAL RESEARCH FOUNDATION – MEMBERSHIP – Ref 01/16/003/005

The Raine and Healy Research Foundations are administered by a Research Committee appointed by Senate, and the membership of the Committee is set down in a Deed of Trust.

At its meeting on 13 June 2019, the Raine and Healy Medical Research Foundation Research Committee resolved to recommend to Senate that Professor Valerie Verhasselt be appointed to the membership of the Raine and Healy Medical Research Foundation Research Committee for a three-year term. Resume for the nominated candidate was provided with the agenda pack.

### RESOLVED – 32

that Professor Valerie Verhasselt be appointed to membership of the Raine and Healy Medical Research Foundation Research Committee for a three-year term of office to 31 December 2021, as a Professor of Biochemistry (Deed of Trust, Clause 5(c)(iv) refers).

### 11. APPOINTMENT OF DIRECTORS TO PERTH FESTIVAL BOARD

The Perth Festival Board became a wholly owned subsidiary of the University on 1 May 2019 and its constitution required the University to appoint Directors to the Board.

The Perth Festival Board currently has three vacancies (in a full board comprised of nine Directors), following the end of the maximum term allowable for the previous Directors.

A recommendation to Senate was received from the Perth Festival Board to appoint Ben Lisle, Rishelle Hume and Rowena Albones to fill the vacancies. Respective resumes for the candidates were provided with the agenda pack.

Further to considering the recommendations from Perth Festival Board, Senate

### RESOLVED - 33

to approve the appointment of Ben Lisle, Rishelle Hume and Rowena Albones as Directors of the Perth Festival Board for a three year term with immediate effect.

### 12. DECEMBER 2019 GRADUATIONS – PROPOSED CHANGES TO START TIME

A proposal to change the start time from 7pm to 6pm of weekday evening graduation ceremonies, commencing with December 2019 onwards, had been presented for approval by Senate as part of the agenda pack.

### RESOLVED – 34

to approve the proposed changes to the start time from 7pm to 6pm for weekday evening graduation ceremonies, commencing with December 2019 graduation ceremonies onwards, as set out in the agenda attachment.

### 13. DEFINITION OF ALUMNI

At its meeting held in December 2018, Senate resolved by R77/18 to approve a new definition of “alumni” in which alumni are defined as “individuals who have been awarded a degree by the Senate of the University of Western Australia, including honorary degrees”.

Further to the approval of the new definition of alumni, Senate invited the Vice-Chancellor in consultation with the team in Development and Alumni Relations to report back on the implementation of the new definition.

A report was prepared for consideration at the June meeting, but the paper was deferred for consideration at the August meeting of Senate. In so doing, it was suggested that the proposal to expand the definition of Alumni be further reviewed by way of considering practices across other Universities and exploring the possible establishment of an honorary alumnus.

Members had before them a revised paper that reported on the views expressed in relation to the new and expanded definition of “alumni”. It was recognised that the definition of “alumni” was expanded with a view to being inclusive and to establish a wider network for future fundraising drive.

There was majority support for the use of an expanded definition of “alumni” on the proviso that the definition be reviewed after three years.

#### **RESOLVED – 35**

- (i) to approve, subject to a review after three years, that the definition of “alumni” be broadened to include:
  - a) All graduates of the University including Honorary Doctorates;
  - b) All former students of the University who have completed at least one year of study at the University;
  - c) Inward international exchange students who have completed at least one semester of study;
  - d) All people who have completed an award course at the University, which would include any Academic Board certified short courses that have an assessment component.
  - e) All other cohorts that are not covered by the refreshed definition would be defined as ‘members of the UWA community’ or by their unique cohort (for example, Visiting Professors).
- (ii) That the term “Honorary Alumnus” be not adopted.

#### **14. REPORT FROM CHAIRS OF SENATE COMMITTEES AND THE ACADEMIC BOARD**

The Chancellor invited the Chairs of Senate Committees to provide verbal reports on any items of strategic business currently under consideration by their committees.

The Chair of the Audit and Risk Committee reported on the following specific matters of concern:

- a) Internal audit of the University’s payroll controls pointing out that its payroll processing and monitoring activities have been not functioning to the level of required sophistication and there have been no adequate separation of duties in managing payrolls at UWA.
- b) Potential risks relating to cybercrimes if the University was targeted and under-prepared to respond.

Senate was further advised that a formal risk management process has been established by the University IT to support the delivery of strategic objectives and demonstrate good corporate governance. It was further pointed out that the Information Technology (IT) audit remediation report would be presented at a future meeting for Senate’s noting.

Senate noted the written report from the Chair of the Academic Board who noted the following points:

- c) An update on the status of the workload model was expected to be addressed by the Senior Deputy Vice-Chancellor in due course.
- d) At the June 2019 meeting of the Academic Board, it was clarified that the final drafts of the Athena Swan submission was almost complete and that Academic Board and other relevant groups would have an opportunity to review the paper prior to final submission, which was due on 31 July. It was reported that the submission had been made without consultation with the Academic Board. The lack of consultation could result in the University confronting the same challenge as before which resulted in the Athena Swan resubmission. It was suggested that the final submission be made available to the Academic Board for its noting at this stage.
- e) A considerable investment has been made by the Education portfolio in hiring an “education transformation team”, and concerns were expressed that this investment has occurred without any consultation with the Academic Board on the scope and approach to the Education Transformation agenda.
- f) There was a brief mention about the need to revisit the course approval process vis-à-vis the role of the Academic Board and its standing committees.

A member observed the progress that Academic Board has been making with the ‘collegial conversations’ across the University on a number of sensitive topics.

The reports were noted.

## **15. UWA EVENTS**

At its meeting held on 23 April 2018, Senate considered a proposal requesting that consideration be given to the inclusion of Senate members and the Warden of convocation on invitation lists for future “significant” University events. By R21/18, Senate resolved:

- (i) that the Vice-Chancellor direct the Activations Team to include members of Senate and the Warden of Convocation as potential invitees to all high profile University events, for consideration and final decision by the relevant member of the Executive who is the portfolio and budget holder; and
- (ii) the above arrangements be reviewed in 12 months to ensure effective compliance with the direction.

At its meeting held on 29 April 2019, Senate considered a report, which was noted to be narrow in focus. Senate therefore, requested for the adoption of a more holistic approach to addressing resolution 21 and that the revised report be presented at a future meeting.

Members had before them a revised report outlining the arrangements to address resolution 21/18 and feedback provided at the meeting held on 29 April 2019.

While Senate was appreciative of the enormous effort taken to produce an extensive report, it was pointed out that the report had still not addressed the fundamental issues being the criteria used to invite members of Senate in order to ascertain the rationale for some Senate members being invited to some events while others were not.

On advice from the Chair, the Senate members elected by Convocation agreed to formulate a briefing note to the Vice-Chancellor to particularise their individual concerns.

The report was noted.

## **16. QUEEN ELIZABETH (QE) II MASTER PLAN PRESENTATION**

The Chair of the Board of the QEII Medical Centre Trust (Mr Steven Cole) and architect Ryan Dunham from Hames Sharley presented the QEII Master Plan. Prior to this presentation Warren Kerr left the meeting to avoid any perception of a conflict of interest due to his dual roles as a Director of Hames Sharley and as a member of Senate. The presentation and subsequent discussions focussed, amongst other things, on:

- key components of the masterplan including safety issues;
- key principles and constraints relating to on-site growth opportunities for tenants, infrastructure investment, transport strategy and sub-urban planning;
- key themes emerging from the masterplan engagement process;
- key outcomes of the masterplan which included strong guidance for future strategic development, accommodation of KEMH, enhanced site access and movement, constructive interface with neighbours.

The Executive Dean (Faculty of Health and Medical Sciences) provided the UWA perspective on the Master Plan noting that the QEII Master Plan would significantly benefit the Faculty by way of improving the student learning and overall experience on campus.

The QEII Master Plan presentation was noted.

## **17. REPORT OF THE VICE-CHANCELLOR - REF F1326**

Further to noting the Report of the Vice-Chancellor the following issues were raised in the ensuing discussion:

- a) UWA’s rankings could have been improved in the current round if some of the recent achievements, including UWA alumni winning a field medal, were reported in time for the assessment and publication.
- b) There was a brief discussion on mitigating strategies to be considered by the University in response to the changing methodology on assessing highly cited researchers and the potential impact on future rankings.
- c) In response to the College Row report, it was asserted that the University has been considering a number of structural responses and working with Student Guild to implement the Respect Now. Always campaign, which commits the University to raising awareness of sexual violence, providing a safe environment for staff and students, and to improving support services for students.

- d) It was clarified that Academic Board members' concerns with regard to the software procurement of CMX have been taken on board. Notwithstanding this, it was stated that the University's partnership with Involvio to provide a student app which would provide a one-stop entry point for access to University information has been undertaken in response to calls from students for better online course connectivity.

The Vice-Chancellor's report was noted.

Confirmed

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CHAIR

/ 10 / 2019