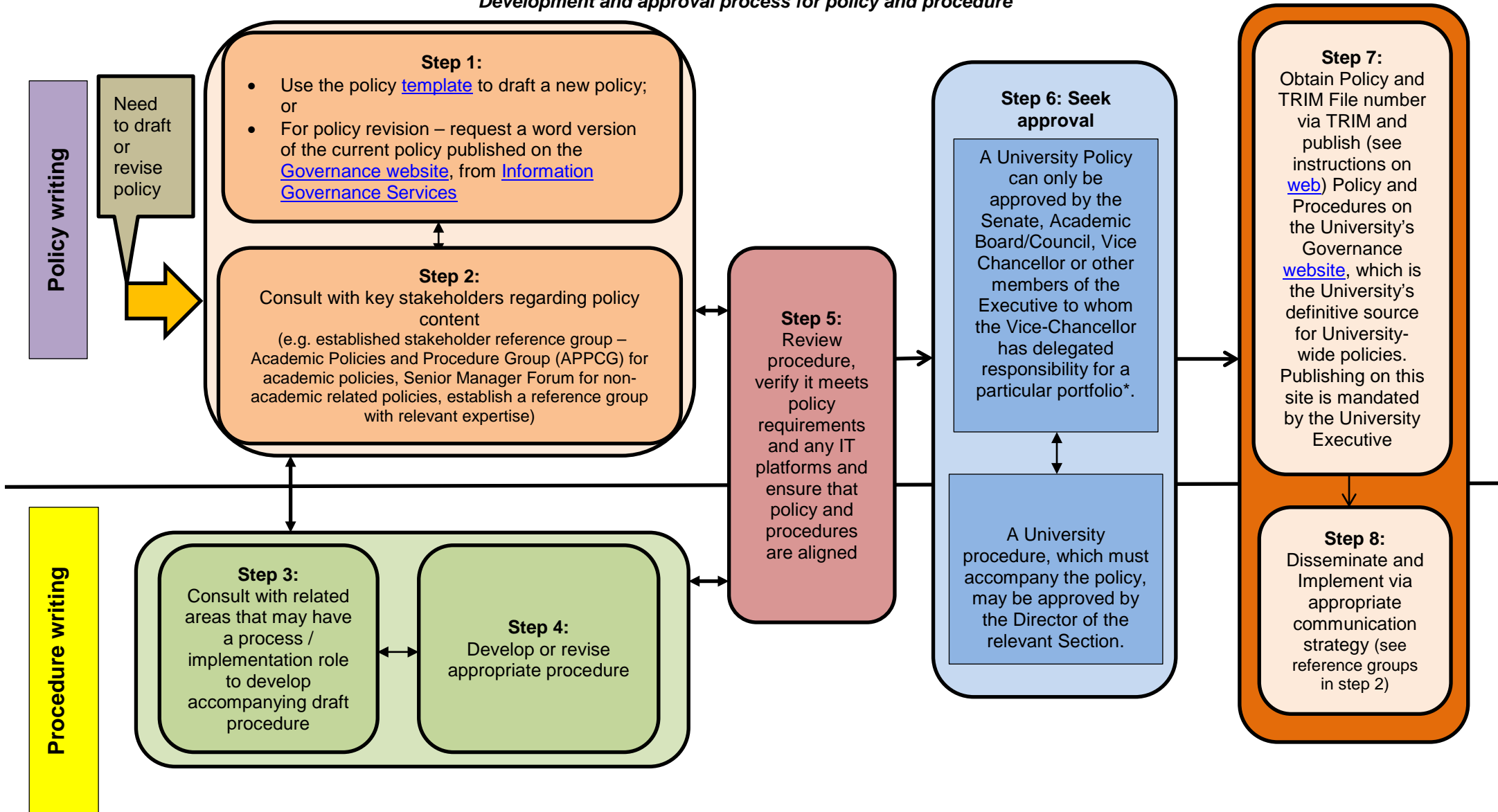


8 KEY STEPS FOR POLICY FORMULATION: *Development and approval process for policy and procedure*



*The draft policy must be forwarded to the relevant Executive Officer for committee approval: (e.g. Senate – [University Secretary](#); Academic Board/Council and all academic related policies – [Academic Secretary](#))