

## Governance

### University Education Committee

#### The Constitution of the University Education Committee.

This committee operates in accordance with the [UWA Principles for the Operation of Committees](#) and [UWA Rules for the Operation of Committees](#). Members must act in accordance with the [University Committee Members' Code of Conduct](#).

## Constitution

### 1 Committee of the Academic Board

The Education Committee is a standing committee of the Academic Board.

### 2 Role

- (1) The role of the Committee is to —
  - (a) advise and make recommendations to the Academic Board/Academic Council and/or other University bodies or officers, as appropriate, on policy and strategic matter relating to:
    - (i) the University's education strategy and vision;
    - (ii) aspects of the student learning experience;
    - (iii) the quality of teaching and learning in the institution;
  - (b) ensure the alignment of school education strategy with University priorities.

### 3 Membership

- (1) The Committee comprises:
  - (a) the Deputy Vice-Chancellor (Education), as Chair;
  - (b) the Chair of the Academic Board;
  - (c) the Pro Vice-Chancellor (Academic);
  - (d) the Dean of Graduate Research School;
  - (e) the Pro Vice-Chancellor (Indigenous Education), or nominee;
  - (f) the University Librarian;
  - (g) the President of the UWA Student Guild, or nominee;
  - (h) the President of the Postgraduate Students' Association, or nominee;
  - (i) the Chairs, Boards of Studies;
  - (j) five persons nominated by and from the Heads of School or in the absence of an elected Head of School an alternative Head of School may attend;
  - (k) two academic staff members nominated and elected by the Academic Board; and
  - (l) up to two co-opted members for specific skill set.
- (2) The Chair may appoint a Deputy Chair from among the members to perform essential duties in the Chair's absence.
- (3) The Chair may invite one or more persons to attend meetings to provide advice on specific areas or agenda items.

**4 Terms of office**

- (1) The term of office of members appointed under 3(1)(j) and 3(1)(k) is three years.
- (2) The term of office of members appointed under 3(1)(l) is two years.
- (3) At the end of a term of office, members appointed under 3(1)(j) and 3(1)(k) are eligible to be appointed for a second term.
- (4) At the end of a term of office, members co-opted under 3(1)(l) are eligible to be co-opted again.

**5 Members' absence and nominees**

- (1) In the event that a member is unable to attend a meeting, that member may nominate a person to attend that meeting in their stead.
- (2) Nominations must be in writing and received by the Executive Officer prior to the relevant meeting.

**6 Skills and/or qualifications of members and nominees**

- (1) It is desirable that members and nominees have a leadership role within the education portfolio in their respective functional area, or other leadership role related to the student learning experience, and this important role is to be taken into account when nominees are appointed.

**7 Quorum**

- (1) The quorum for the committee is half the number of members plus one.

**8 Decisions**

- (1) All matters are decided by a majority of the members present and voting.
- (2) Each member has a vote.
- (3) The chair of the meeting has an ordinary vote and a casting vote.
- (4) Invitees or standing invitees do not have a vote.

**9 Frequency of meetings**

- (1) The committee meets up to four times a year during the period from February to November, and may meet more frequently when required.