

## Governance

### Academic Board Legislative Committee

#### The Constitution of the Academic Board Legislative Committee.

This committee operates in accordance with the [UWA Principles for the Operation of Committees](#) and [UWA Rules for the Operation of Committees](#). Members must act in accordance with the [University Committee Members' Code of Conduct](#).

## Constitution

### 1 Committee of the Academic Board

- (1) The Academic Board Legislative Committee (ABLC) is a standing committee of the Academic Board.

### 2 Role

- (1) The role of the ABLC is to —
  - (a) consider all proposals for —
    - (i) new, amendments to or rescission of course rules;
    - (ii) new or amended school governance documents;
    - (iii) new or amended constitutions of committees of the Academic Board, Schools and any other academic units;
  - (b) approve on behalf of the Academic Board any proposals in the categories described in (a)(i) to (a)(iii) which, in the view of the Chair of the Academic Board, are routine in nature, including consequential changes; and
  - (c) forward to the Academic Board for its consideration any proposals in the categories described in (a)(i) to (iii) which, in the view of the Chair of the Academic Board, involve significant issues of academic principle.

### 3 Membership

- (1) The ABLC comprises:
  - (a) Chair of Academic Board as Chair;
  - (b) Academic Secretary; and
  - (c) up to three members, with relevant expertise, co-opted by the foregoing.
- (2) The University General Counsel and Director of Governance (or nominee) is a standing invitee of the ABLC.
- (3) Members appointed under 3(1)(c) must have extensive experience of course administration and/or academic policy.

### 4 Terms of office

- (1) Members under 3(1)(c) have a three-year term of office but may be reappointed at the end of that period.

### 5 Quorum

- (1) The quorum for the ABLC is half the number of members plus one.

### 6 Decisions

- (1) All matters are decided by a majority of the members present and voting.
- (2) Each member has a vote.
- (3) The Chair of the meeting has an ordinary vote and a casting vote.
- (4) Invitees or standing invitees do not have a vote.

### 7 Frequency of meetings

- (1) The ABLC meets as required.

**8 Delegation – Legislative Drafting Sub-Committee**

- (1) A drafting sub-committee is appointed by the ALBC.
- (2) The ALBC delegates to the drafting sub-committee:
  - (a) consideration of final drafts described in 2(1)(i) to (iii);
  - (b) review and redraft where necessary new rules or amendment of rules prior to being submitted to the Academic Board, as appropriate;
  - (c) the drafting sub-committee delegates to the Academic Secretary, in consultation with the Legislative Committee as required, minor amendment of course rules as part of the annual course approval process.
- (3) The drafting sub-committee comprises the members in 3(1)(b) to (c) inclusive, with the Academic Secretary as Chair.
- (4) The quorum for the drafting sub-committee is all the members in 3(1)(b) and (c).
- (5) The drafting sub-committee meets as required.

**DOCUMENT CONTROL: TRIM F22/1223**

| <b>Version</b> | <b>Date</b>      | <b>Description of version</b> | <b>Approval Reference</b> |
|----------------|------------------|-------------------------------|---------------------------|
| 1/2022         | 16 November 2022 | New                           | AB R89/22                 |