

Governance**Chancellor's Committee****The Constitution of the Chancellor's Committee.**

This committee operates in accordance with the [UWA Principles for the Operation of Committees](#) and [UWA Rules for the Operation of Committees](#). Members must act in accordance with the [University Committee Members' Code of Conduct](#).

Members must also act in accordance with the Senate Code which applies to Senate and Senate committees. In accordance with the Code members must among other things:

- ❖ act always in the best interest of the University as a whole, with this obligation to be observed in priority to any perceived duty a member may owe to those electing or appointing him or her;
- ❖ maintain confidentiality and, except with the approval of the Chair or if required by State or Commonwealth legislation, not divulge information at any time to any person external to the committee.

Constitution**1. Committee of the Senate**

The Chancellor's Committee is a committee of the Senate.

2. Role

- (1) The role of the committee is to —
 - (a) coordinate planning for the programs of the Senate and its key committees in each year;
 - (b) provide, on request by the Vice-Chancellor, advice on any items which are not covered by the terms of reference of any other Senate committee, subject to report subsequently to the Senate;
 - (c) advise the Senate on the process for the filling of a vacancy in the role of the Vice-Chancellor, on establishing performance indicators for the position, on the remuneration package of the Vice-Chancellor, Vice-Chancellor succession planning and on any other matters relating to the position of the Vice-Chancellor;
 - (d) review the performance of the Vice Chancellor at least once annually, to determine the remuneration of the Vice Chancellor from time to time, consistently with the contractual and other legal obligations of the University, and to make recommendations to the Senate with respect to the renewal or termination of the Vice Chancellor's appointment as the case may be;
 - (e) receive reports from the Vice Chancellor on the performance and remuneration of senior executive staff of the University who report to the Vice Chancellor and to determine, after considering advice from the Vice-Chancellor, the remuneration payable to such staff, consistently with the contractual and other legal obligations of the University;
 - (f) receive recommendations from the Vice Chancellor in relation to the succession planning, appointment, the renewal or the termination of the appointment of such staff, and to authorise the Vice-Chancellor to act in accordance with such recommendations or not as the case may be;
 - (g) provide advice to the Vice-Chancellor from time to time on remuneration and performance issues generally;
 - (h) review the Induction Program for new senators every three years and make recommendations to Senate as appropriate;
 - (i) review the Ongoing Professional Development Program for Senators every three years and make recommendations to Senate as appropriate; and

- (j) make recommendations to the Senate on the assessment of its performance and compliance with the Voluntary Code through the annual Senate performance survey, including the identifications of skills and expertise needed for the future.

3. HESF/ESOS Oversight Responsibilities

- (1) In performing its role and responsibilities, the committee monitors compliance with those standards relevant to its remit contained in the Higher Education Standards Framework (Threshold Standards) 2021, the ESOS National Code of Practice for Providers of Education and Training to Overseas Students 2018 and as required by other higher education regulators and regulatory bodies.

4. Membership

- (1) The committee comprises —
- (a) the Chancellor, as Chair;
 - (b) the Pro-Chancellor, as Deputy Chair;
 - (c) the Vice-Chancellor; and
 - (d) the chairs of the Audit and Risk Committee and the Strategic Resources Committee.
- (2) The Senior Deputy Vice-Chancellor is a standing invitee to the meetings of the committee.

5. Quorum

- (1) The quorum for the committee is half the number of members and must include either the Chancellor or the Pro-Chancellor.

6. Decisions

- (1) All questions which come before the Committee are decided by a majority of the members present and voting.
- (2) The chair of the meeting has an ordinary vote and a casting vote.

7. Frequency of meetings

- (1) As required but at a minimum three meetings a year.

8. Review and Performance

- (1) The committee shall, annually —
- (a) review this Constitution to ensure that it complies with relevant legislative and regulatory requirements, and that it accurately reflects the committee's current role and responsibilities. Any revisions will be recommended to the Senate for approval; and
 - (b) perform an evaluation of the committee's performance to determine whether it is functioning effectively by reference to global good practice and report the outcomes to Senate.

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