

THE UNIVERSITY OF WESTERN AUSTRALIA

**MINUTES OF A MEETING OF THE SENATE HELD ON MONDAY 24 JUNE 2019
FROM 3.30PM IN THE SENATE ROOM**

MEMBERS OF THE UNIVERSITY SENATE – PRESENT

The Chancellor (The Hon Robert French, AC) - Chair
The Pro-Chancellor and Chair of Strategic Resources Committee (Mr Frank Cooper, AO)
Vice-Chancellor (Professor Dawn Freshwater)
Chair of Audit and Risk Committee (Ms Michele Dolin)
Chair of Academic Board (Professor Raymond da Silva Rosa)
Governor Appointees: Dr Lynton Hayes
Ms Sue Murphy, AO
Elected by Convocation: Mr Simon Dawkins
Elected by General Staff: Mr Craig Williams
Elected by Students: Mr Conrad Hogg (Guild President)
Mr Alexander Tan (President, Postgraduate Students' Association)
Co-opted members: Dr Robert (Bob) Olivier

APOLOGIES

Dr Jamie O'Shea
Adjunct Professor Warren Kerr, AM
Dr Susan Gordon, AM
Mr Michael Byrne

INVITEES

Mr Jonathan Cowper (Chief Financial Officer) and Mr Robert Webster (Chief Operating Officer) for items 16 and 21.2 in these minutes
Professor David Sadler (Deputy Vice-Chancellor, Education) for item 21.3 in these minutes
Professor John Dell (Executive Dean, Faculty of Engineering and Mathematical Sciences) for item 17 in these minutes

SECRETARIAT:

Acting University Secretary (Dr Kabilan Krishnasamy)

1. WELCOME AND APOLOGIES

The Chair welcomed all members, including Dr Bob Olivier as a newly co-opted member to the meeting.

2. DECLARATIONS OF INTEREST

The following declarations of interest were recorded:

- The Chancellor – Chair, Constitution Education Fund of Australia
- Ms Sue Murphy – Director, Monadelphous Group Ltd.

3. CONFIRMATION OF MINUTES

RESOLVED - 23

that the minutes of the Senate meeting and the Senate Strategic Directions Seminar held on 29 April 2019 be confirmed.

4. 2020 SENATE MEETING DATES

Members noted the following schedule for meetings in 2020:

- Monday 9 March (all day strategic seminar and regular business)
- Monday 20 April
- Monday 22 June
- Monday 24 August
- Monday 19 October
- Monday 07 December

All meetings will commence at 3.30pm with the exception of the all-day Strategic Seminar on 9 March 2020, which will commence at 8.00am.

5. HONORARY DEGREES AND CHANCELLOR'S MEDALS – CALL FOR NOMINATIONS FOR AWARD IN 2020 – REF F11013

A call for nominations for Honorary Degrees and Chancellor's Medals has been issued to the University community via UWA Forward on 21 May 2019. The Honorary Degrees Committee will meet later in the year and members are reminded that nominations for the award of an Honorary Degree may be made by any member of the Senate or Academic Board. Members of the Senate were invited to submit nominations to the University Secretary no later than 2 August 2019.

6. APPOINTMENTS AND PROMOTIONS

In accordance with Senate Resolution 274/00 the information on appointments and promotions was noted.

7. CONFERRING OF DEGREES, DIPLOMAS AND CERTIFICATES

In accordance with Statute 14 clause (2)(2) made under the UWA Act 1911, the Vice-Chancellor conferred degrees, diplomas and graduate certificates on a number of students on 29 April 2019. Members noted that a copy of the conferral list was available on request.

8. SENATE STANDING COMMITTEES AND WORKING GROUPS

8.1 Report of the Audit and Risk Committee – Ref F13793

The Report of the meeting of the Audit and Risk Committee held on 23 May 2019 was noted.

8.1.1 Guild and UWA Sports Private Limited – Student Services and Amenities Fees– Ref F4755

In accordance with the requirements of Statute 20, the Audit and Risk Committee reviewed the 2018 Reports on the expenditure of Student Services and Amenities Fees (SSAF) from the Guild and UWA Sports Pty Ltd and the Guild's Audited Annual Financial Statements. An extract of the minutes and relevant documents relating to the consideration of this item was provided with the agenda. The reports were noted.

8.1.2 Annual Work Health and Safety Report

The Annual Work Health and Safety Report was discussed by the Audit and Risk Committee at its meeting on 23 May 2019 and the relevant extract of the minutes of that meeting provided. The report was noted.

8.2 Report of the Strategic Resources Committee – Ref F2586

The Report of the meeting of the Strategic Resources Committee held on 4 June 2019 is provided was noted. The following items were for the attention of the Senate:

8.2.1 Financial Performance Report to 30 April 2018

This was considered in Part 4 of the agenda under 'Closed Senate'

8.2.2 Investment Strategy – Annual Health Check

The University's implemented consultant Mercer undertook a health check of the investment strategy. This was considered in Part 2 of the agenda.

8.2.3 Annual Debt Performance Review 2018

The University's Debt Management Policy governs the management of debt and requires that an annual review of the Debt Portfolio be conducted and reported. The 2018 Annual Debt Portfolio Report was provided with the agenda and the minute extract of the Strategic Resources Committee meeting was provided. The report was noted.

8.2.4 Delegations of Financial Authority Update

This item was considered in Part 4 of the agenda under 'Closed Senate'.

8.3. Chancellor's Committee Report

This item was discussed in Part 4 of the agenda under 'Closed Senate'.

8.4 MD Working Group Report

8.4.1 MD (Doctor of Medicine) External Review Recommendations Implementation Plan

This item was considered in Part 4 of the agenda.

9. FINANCIAL DELEGATIONS REPORT – 23 March to 30 April 2019

As part of the reporting requirements on the monitoring of financial delegations exercised by Band 2 and Band 3 delegates, this report sets out the transactions and funding allocations that are in excess of \$1.0 million. The report was noted.

10. PERTH FESTIVAL REPORT

Members had before them a report from the outgoing Chair of the Perth Festival John Barrington. The Chair thanked Mr Barrington for his vision of and oversight over Perth Festival, which has become a leading cultural force in the Western Australian community. The report was noted.

11. MEMBERSHIP ON STRATEGIC RESOURCES COMMITTEE

RESOLVED - 24

to approve the appointment of Dr Robert (Bob) Olivier as an external member from Senate on the Strategic Resources Committee under section 3(1)(ii) of the constitution.

12. INVESTMENT STRATEGY – ANNUAL HEALTH CHECK

The University's Investment Policy Statement (IPS) governs the management of the University's Investment Portfolio which requires that an annual review of the Investment Portfolio be conducted. Mercer undertook an annual health check review of the investment strategy and Management's summary of the outcomes and recommendations is which were distributed to members with the agenda.

To this end, the Strategic Resources Committee has resolved to endorse to the Senate that the health check review recommendations be approved. An extract from minutes of a meeting of the Strategic resources Committee held on 4 June 2019 was provided.

RESOLVED – 25

that Senate approve the:

- (i) summary of health check review recommendations as set out in Appendix 1 of the agenda attachment.
- (ii) proposed amendments to the University Policy on Investment as set out in Appendix 2 of the agenda attachment.

13. DEFINITION OF ALUMNI

This item has been deferred for consideration at the August meeting of Senate. In so doing, it was suggested that the proposal to expand the definition of Alumni be further reviewed by way of considering practices across other Universities and exploring the possible establishment of an honorary alumnus.

14. GUILD ELECTION REGULATIONS

The Guild sought Senate's approval of two proposed changes to Guild Election Regulations, as detailed in a memo distributed to members with the agenda.

RESOLVED – 26

that Section 622(3) and 614(12) of the Guild Election Regulations be amended to read as follows, effective immediately:

"622(3) Costing of Election Material

(a) A Group shall not print more than the equivalent of 180 A4 Pages of Election Material per aligned candidate and 4,000 A4 Pages in total.

(b) Notwithstanding regulation 622(3)(a), each unaligned candidate or Group shall be entitled to print a minimum of the equivalent of 500 A4 Pages of Election Material."

"614(12) Mode of withdrawal of nomination

A person nominated as a candidate may withdraw their Nomination by lodging a notice of withdrawal with the Returning Officer until the ballot draw occurs."

15. CHANCELLOR'S COMMITTEE REPORT

The Chancellor advised Senate on the UWA Vice-Chancellor recruitment campaign plan, including the draft position description, and composition of the selection committee.

16. DELEGATIONS OF FINANCIAL AUTHORITY UPDATE

The proposed changes to the Delegations of Financial Authority (DOFA) were considered as follows:

1. Minor adjustments to approving authority (currently all changes require VC approval), including:
 - a) The Executive Director, Corporate Services or the Chief Financial Officer is authorised to maintain the delegation matrix
 - b) An Executive member of the University, Chief Finance Officer or Finance Associate Director be authorized to approve the appointment of temporary delegate for specific purposes such as leave cover
2. Clarification on specific financial transactions, as follows:
 - c) That new classification of DOFA be created for specific financial Transactions listing items in the Authority Matrix. These items include disbursements, hedging, utilities
 - d) Pass through of grant funding delegation created where there is no financial risk to the University
3. Flexible sub delegation for Subsidiary and Affiliates, limited to their span of control, within the Vice Chancellor's sub-delegation limits (DOFA was initially designed to cover whole of UWA):
 - e) Enable DOFA to be quarantined for subsidiaries and affiliates
4. Clarifying finance role and creating Band 6 for smaller purchases e.g. IT equipment:
 - f) That the DOFA Authority Matrix be split between business approval and budget/fund availability approvals
 - g) That the following adjustments be made to create smaller spend categories where authority to spend was unclear:
 - I. IT Associate Directors: Band 5b <\$10,000
 - II. Travelers: Band 6 <\$100 for incidentals
5. Introducing Capital Expenditure limits as a separate category and increasing Executive Director, Corporate Services DOFA (previously the Vice-Chancellor's powers on financial sub-delegation was limited to \$1m per single transaction):
 - h) Creation of contract and capital expenditure limits separated from general expenditure;
 - i) Increased limits for Executive Director, Corporate Services in respect to third party procurement contracts (of up to \$5m per contract)

On advice from the Strategic Resources Committee it was,

RESOLVED – 27

that Senate approve the proposed amendments, as set out in 1 – 5 above, to the DOFA to address the practical operation of the University and to increase the limit imposed on the Vice-Chancellor's powers on financial sub-delegation to the Executive Director Corporate Services (now Chief Operating Officer) from \$1m to \$5m per transaction.

17. Implementation of the EZONE

The Executive Dean, Faculty of Engineering and Mathematical Sciences provided an update on the implementation of the EZONE UWA Student Hub, which is intended to:

- provide unparalleled student experience
- support new teaching models
- foster inter-disciplinary collaboration
- provide for vibrant space for industry, alumni and community and (pre-) start-ups
- be Cost effective and sustainable
- support culture change across the faculty
- maximize student learning as part of EZONE design, construction, commissioning and operations

The report was noted.

18. MD (DOCTOR OF MEDICINE) REVIEW RECOMMENDATIONS IMPLEMENTATION PLAN – MD WORKING GROUP REPORT

The MD Review recommendations Implementation Plan and extract from notes of an informal meeting of the MD Working Group held on 4 June 2019 were distributed to members as part of the agenda. The report was noted.

19. REPORT FROM CHAIRS OF SENATE COMMITTEES AND THE ACADEMIC BOARD

The reports were noted.

20. SENATE NOMINATIONS COMMITTEE (SNC)

The Chancellor reported on the outcomes of a meeting of the Senate Nominations Committee held on 5 June 2019. Key points were highlighted as follows:

- a) Need to revisit nominations in light of achieving gender balance on Senate.
- b) Gender balance on Senate is proposed as a 40 – 40 split with 20% floating reflecting the elective character of that part of the Senate membership.
- c) New nominees considered by SNC and recommendations would go direct from the SNC to the Minister in accordance with the UWA ACT.
- d) The Senate was advised of three nominees, one of whom would be recommended in addition to the renewal of the appointment of Ms S Murphy.

The report was noted.

21. REPORTS OF THE VICE-CHANCELLOR**21.1. Report to Senate**

Further to the report, the Vice-Chancellor highlighted a number of recent developments/events as follows:

- The hosting of the 2019 Indigenous Student Games and the International Association of University Libraries
- UWA Rankings - UWA has jumped seven places in 2019 to 116th place in the NTU ranking. UWA has been continually improving in this ranking for some time and it has improved by 18 places over the last three years. In relation to the QS World University Rankings, UWA has climbed five places to 86th place. Since 2017, UWA has risen 16 places.
- Academic Ranking of World Universities – Global ranking of Academic subjects: UWA's Clinical medicine has been ranked 8th in the world. This was reported to be a significant improvement from previous ranking at 39th place.
- AMA President's Award - John Inverarity won the president's award for outstanding contribution to health.
- Continue to be active in lobbying for additional CSP for postgraduate coursework courses.
- The future shape of post-secondary education sector in Australia would have significant implications for UWA's course model
- Recommendations for new membership on the Perth Festival Board should be expected to be presented to Senate at its next meeting.

The report was noted.

Confirmed

CHAIR

/ / 2019