Teaching Periods: Submission and approval of changes to a non-standard teaching period (NSTP)

NOTE:
Curriculum Approval Information
Database online (CAIDi)

Remove existing NSTP
(or any other teaching period)

Change to NSTP
(or any other teaching period)

Faculty
CAIDi Annual change form
(Remove NSTP and provide justification)

Faculty
CAIDi Late change (fast track) form or ‘Exceptional Circumstance’
(Remove NSTP and provide justification)

Faculty
CAIDi Annual change form
(Make change and provide justification)

Faculty
CAIDi Late change (fast track) form or ‘Exceptional Circumstance’
(Make change and provide justification)

Unit change process

Student Systems
CAIDi report on units with NSTPs removed

Student Systems
CAIDi report on units with change to NSTP

Update CAIDi

Faculty Responsibility
- Advise students if amended after enrolments have commenced
- Ensure students un-enrol / re-enrol as relevant

Student Systems
Negotiate date with faculty (if necessary) to confirm teaching period

NSTP details published