

- rescission of the Master of Professional Engineering conferred on Mr Alexander Brooks as appears in the conferral *in absentia* list of 29 July 2019. He is required to complete the professional practicum unit before conferral of the award.

Copies of the amendment, conferral and rescission documents are available on request.

6. SENATE STANDING COMMITTEES

6.1. Report of the Audit & Risk Committee Meeting held on 07 November 2019

The minutes of the meeting of the Audit and Risk Committee held on 07 November 2019 were noted.

6.2. Report of the Strategic Resources Committee Meeting held on 18 November 2019

The minutes of the meeting of the Strategic Resources Committee held on 18 November 2019 were noted.

6.3 Report of the Chancellor's Committee held on 22 November 2019

The minutes of the Chancellor's Committee meeting held on 22 November 2019 were noted.

6.4. Senate MD Working Group Meeting held on 18 November 2019

The notes of the Senate MD Working Group meeting held on 18 November 2019 were noted.

6.5 Report of the Academic Board Meeting held on 20 November 2019

The minutes of the Academic Board meeting held on 20 November 2019 were noted.

7. CAPITAL PROJECTS STATUS REPORT

A status report on the University's capital projects was noted by members.

8. RAINE AND HEALY MEDICAL RESEARCH FOUNDATION - 2018 ANNUAL REPORT

In accordance with Clause 7.(b) and Clause 6.(b) of the respective Deeds of Trust governing the Raine and Healy Medical Research Foundations, the Research Committee reports annually to Senate on the activities of the two Foundations, and the manner in which the income has been spent during the preceding twelve months. Senate noted the report before them.

9. CONVOCAATION WARDEN REPORT

A report from the Warden of Convocation (Dr Doug McGhie) on recent activities of Convocation was sent to members with the agenda. The Chancellor noted that this would be Dr. McGhie's last reporting in his capacity as Warden of Convocation and acknowledged that the report provided a useful overview of the work undertaken by the Convocation. The report was noted.

10. APPOINTMENT OF THE EXECUTIVE COMMITTEE

Clause 2 of the Standing Orders provides that –

“At its final meeting each year in December, the Senate must appoint an Executive Committee to deal with urgent and emergent matters prior to the first meeting of the Senate of the following year”
urgent and emergent matters prior to the first meeting of the Senate of the following year”

RESOLVED - 53

that Senate appoint the following as the Executive Committee:

- The Chancellor, as Chair
- Vice-Chancellor
- Chair of the Strategic Resources Committee
- Chair of the Audit and Risk Committee
- Member elected by the Academic Board (Chair of Academic Board)
- One student member appointed by Senate (Guild President)

11. NAMING PROPOSALS – JAMES OVAL CRICKET SCOREBOARD

Senate considered a proposal to rename James Oval Cricket Scoreboard, which was identified as a preceding philanthropic funding, as Ray Strauss Scoreboard.

RESOLVED - 54

that Senate approve that naming of the James Oval Cricket Scoreboard as Ray Strauss Scoreboard.

12. 2020 STUDENT SERVICES AND AMENITIES FEE (SSAF)

The Briefing Paper prepared by the Director, Student Life & Experience was before members. The paper was noted to provide the legislative background and details of the negotiations with the Guild

in relation to the collection and distribution of the Student Services and Amenities Fee in 2020.

RESOLVED – 55

to approve that:

- (i) the 2020 Student Services and Amenities Fee be set at the maximum allowable amount, advised to be \$308 for a full time on campus student; and
- (ii) 50% of the income be allocated to the Guild, 25% be allocated to UWA Sport Pty Ltd and the remaining 25% to be retained by the University.

13. AMENDMENT TO THE CHANCELLOR'S COMMITTEE CONSTITUTION

By R16/19, the Chancellor's Committee resolved to recommend to Senate that the proposed amendment to the Constitution of the Chancellor's Committee be approved.

RESOLVED – 56

to approve the proposed changes to the Constitution of the Chancellor's Committee, as set out in the agenda attachment.

14. REPORTS OF THE ACADEMIC COUNCIL - MEETING OF 4 DECEMBER 2019

14.1 Rescission of Award(s)

RESOLVED – 57

to approve the rescission of the Graduate Diploma in Dental Sleep Medicine (52340) award effective immediately, subject to continuing students being able to re-enrol and complete the course.

14.2 Introduction of New Award(s)

(a) Doctor of Optometry (91590) – Ref F19/2105

Senate noted that Academic Council at its meeting held on 4 December 2019 resolved by R65/19 that:

"Subject to Senate's acceptance of the responses to the queries raised by the Chair of Academic Board in relation to the strategic case, Council agreed:

- (i) to approve the course rules for the Doctor of Optometry (coursework) (extended) (91590) to read as set out in the relevant agenda attachment, effective from 2021;
- (ii) to endorse the associated new units proposed to form part of the above courses, where relevant;
- (iii) to approve that the course be made available to international students, where relevant; and
- (iv) to recommend to Senate that the Doctor of Optometry (coursework) (extended) (91590), award be approved, effective from 2021".

Although the strategic case has been revised in response to concerns raised at the meeting of Academic Council held on 4 December, it was argued that there is still a need to review and tighten the proposal to minimise any financial and reputational risk for the University.

Discussions focused largely on governance and financial matters including:

- the robustness of the delivery of the program;
- management of potential and/or perceived conflicts of interest with Specsavers;
- viability of the course in light of Specsavers financial commitment to support the program, which is dependent on UWA maintaining an enrolment target of 45 students or greater;
- financial risks and material loss for UWA in an event where the program does not meet set targets;
- governance and process for approval of the strategic case, noting that Senate normally does not engage in scrutiny of the strategic case for the offering of a program;

RESOLVED – 58

to approve the introduction of the award in Doctor of Optometry (91590) effective from 2021, subject to the Senate Executive Committee's satisfaction of the strategic case relating to financial risks

(b) Graduate Certificate in Dental Sleep Medicine (52350) – Ref F19/1336

RESOLVED – 59

to approve the introduction of the award in Graduate Certificate in Dental Sleep Medicine (52350), with effect from 2021.

15. REVIEW OF UNIVERSITY LEGISLATION

15.1 UWA Statute

At its meeting held on 12 March 2018, Senate approved the proposed structure for the University's legislation, as well as a proposal to consolidate the University's current 24 statutes to a single '*University of Western Australia Statute*' (UWA Statute). This would include chapters on the Senate, Academic Board, Convocation and the Student Guild each within their own distinct 'Parts' of the single UWA Statute.

To this end, Senate considered the content of the proposed chapters, excluding the Convocation Chapter, of the new UWA Statute and sought clarification with regard to the following:

- (i) Chapter 3 - Section 11 (2) was drafted to read as follows: "The Senate may set performance measures for the Vice-Chancellor and monitor performance of the Vice-Chancellor against those measures". It was clarified that the use of the word 'may' is intended to provide flexibility to Senate in setting performance measures for the Vice-Chancellor.
- (ii) Chapter 5 – Sections 3(f) and 3(m) relating to the powers of the Guild to lend money to ordinary members of the Student Guild and to hold licenses. Although the provision of short-term loans to ordinary members of the Guild is currently in practice, it was asserted that such practices should be monitored to ensure that they complied with the changing regulatory requirements and rules.
- (iii) Chapter 9 - Section 39(3) relating to a candidate's declaration for the conferral of an award. It was pointed out that this requirement was not applicable in certain circumstances (e.g. where degrees were conferred posthumously).
- (iv) Chapter 9 - Section 42(1)(b) relating to grounds for revoking an award. It was agreed that the Senate may revoke an award provided the reason for doing so relate solely to matters that concern the validity of the degree (e.g. the award was awarded in error).
- (v) In light of the few drafting concerns raised earlier by the Guild and the responses received from the Governance Directorate, it was asserted that the proposed Guild Chapter could be reviewed by the Guild, and that the Guild could accept or otherwise respond to the proposed Guild Chapter, provided the Guild gives its acceptance or other response in time for Senate's final approval of the UWA Statute in its entirety in March 2020.

RESOLVED – 60

to endorse in-principle the draft chapters of the UWA Statute, subject to addressing (iv) and (v) as minuted above and final approval of the UWA Statute in its entirety including the Convocation Chapter in early 2020.

15.2. Senate Regulation

In considering the draft Senate Regulation, a member requested that consideration be given, where appropriate, for inclusion of elected members of the graduate community in relevant ad hoc and formal standing committees of Senate. It was argued that since Convocation is an integral part of the University structure, representation of the graduate community in key committees of the Senate should not be ignored. However, it was pointed out that this matter might not be an issue for consideration in the Senate Regulation. As a way forward, the Chancellor agreed to further discuss the matter with elected members of Convocation on Senate with a view to establishing some guiding principles.

RESOLVED – 61

to approve the draft Senate Regulation, with immediate effect.

15.3 Senate Standing Orders

There was discussion about the provisions for allowing non-members of Senate to attend as observers for items of business taken in Open Senate. The proposed wording in Section 5(3) of the Standing Orders was noted to read as follows:

"Non-members of the Senate may only attend a Senate meeting if invited by the Chair –

- (a) to report on, discuss or answer questions with respect to particular items on the agenda, or
- (b) as an observer for items of business taken in Open Senate only".

The general consensus was that the wording in Section 5(3)(b) of the proposed Standing Orders is too restrictive. Senate agreed to replace Section 5(3)(b) with the equivalent clause in the current Standing Orders. To this end, it was agreed that Section 5(3) is to be amended to read as follows:

- 5 (3) Non-members of the Senate may only attend a Senate meeting if invited by the Chair to report on, discuss or answer questions with respect to particular items on the agenda.
- 5(4) Any interested person may attend Senate meetings for items of business taken in Open

Senate, provided that they have notified the Executive Officer at least two University working days before the meeting and provided that there is seating capacity for them to do so.

RESOLVED – 62

to approve the draft Standing Orders with immediate effect, subject to amending Section 5(3) as minuted above.

NOTE: Upon reviewing the draft minutes the Chancellor noted that section 5(3) would appear to extend to 'any interested person' referred to in section 5(4). The problem may be resolved by simply deleting the word 'only' from section 5(3). The Chancellor has proposed a circular resolution to that effect which accompanies this minute (See **Attachment A**).

15.4. Academic Board Chapter of UWA Statute and Associated Regulation

On the Chancellor's invitation, the Convenor of the Academic Board Subsidiary Legislative Working Group (SLWG) (Professor Colin MacLeod) highlighted on the:

- submissions received from the University Secretariat and the Academic Staff Association following earlier consultations undertaken in 2018;
- six recommendations presented in the SLWG report, noting that:
 - the first five recommendations were largely administrative and operational in nature and
 - the sixth recommendation relates to the proposed revised composition and size of the Academic Board, including a significant reduction in the size of ex-officio membership on the Academic Board. It is proposed that 75% of the Academic Board membership would be elected academic staff;
- rationale for proposing a change to the representation of Heads of School from ex-officio membership to 12 members elected by and from the Heads of School. Attendance by Heads of School has been low averaging to about four members attending in 2019 Academic Board meetings. A key driver for the proposed change is to ensure that there is strong engagement and commitment by Heads of School to the work of the Academic Board;
- 2019 consultation process undertaken in developing the final six recommendations;

The Chancellor commended the work undertaken by the SLWG led by Professor MacLeod.

RESOLVED – 63

- (i) to endorse in-principle the draft Academic Board chapter of the UWA Statute, subject to final approval of the UWA Statute in March 2020;
- (ii) to approve the draft Academic Board Regulation, effective immediately.

16. REPORT FROM CHAIRS OF SENATE COMMITTEES AND THE ACADEMIC BOARD

The Chair of the Audit and Risk Committee highlighted the following:

- Vacancy in the Audit and Risk Committee and invited members to forward nominations with specific skill sets in legal and commercial risks.
- Delays and time taken by management to close out outstanding audit matters.

The verbal report provided by the Chair of the Audit and Risk Committee was noted.

17. REPORT OF THE VICE-CHANCELLOR

The Report of the Vice-Chancellor was provided with the agenda. The Vice-Chancellor spoke to the report and highlighted on the following:

- Imposition by TEQSA (Tertiary Education Quality Standards Agency) the following conditions on the registration of Study Group Australia (SGA): Corporate and Academic Governance, Academic Integrity; and Independent review of the effectiveness of corporate and academic governance
- Success rate in ARC & NHMRC Grants 2019
- THE World Subject Rankings and in particular the significant improvement in the ranking of the UWA Law School;
- Your Say, Your UWA Staff Engagement Action Plan, which identifies the following areas of improvements: operating efficiency, leadership, cross unit communication and cooperation, and recruitment;
- Professional Services Awards in the following categories: Change Agent, Service Excellence, Integrity Champion, Collaboration, Trailblazer, and Innovation;
- Opening of Dandjoo Darbalung, at St Catherine's College and other community events

The report was noted by Senate.

18. UWA PUBLISHING

The following were before Senate to facilitate discussion in relation to the UWA Publishing:

- Minute extract of a meeting of the Academic Board held on 20 November 2019, when the Board resolved to “register the tremendous support, internally and externally, for UWA Publishing’s current program, bringing UWA and Western Australian scholarship and creativity to the wider world. Given the existing program’s importance to the University’s research, impact, and community engagement, we commend the Executive’s commitment to continuing the press, and call on the Executive to consult Academic Board regarding any future plans for transformation of the press”.
- Minute extract of a meeting of the Strategic Resources Committee held on 18 November 2019, when the Committee resolved by R23/19 to “recognise the need for and endorse the proposal to review the form and function of the UWA Publishing by reference to the goals and functions of the University and to consult widely through the proposed design workshop for that purpose”.

Senate noted that the design workshop is proposed to have the following terms of reference:

1. Consider options to broaden the reach and impact of UWA publishing in alignment with UWA 2030 strategy;
2. Provide planning and guidance for the transition to a more accessible, hybrid model that includes a mix of print, print on demand, greater digitisation and open access publishing;
3. Consider the necessary governance structure to allow for faculty consultation and editorial input;
4. Consider the principles that should underpin a stakeholder engagement strategy allowing for:
 - i. Greater collaboration with the University’s other publications such as the Westerly;
 - ii. Collaboration with local WA publishers (named publishers set out in the Terms of Reference);
 - iii. Identification of opportunities to increase grants from arts funders and charitable foundations (in consultation with Development and Alumni Relations);
5. Consider plans and models to ensure a continued and enhanced voice for Western Australian studies and authors;
6. Consider opportunities to showcase our works in Indian Ocean Rim countries to contribute toward raising UWA’s profile; and
7. Identify opportunities for students to be involved in publishing including via work integrated learning and collaboration with student clubs and societies.

On the Chancellor’s invitation, the Deputy Vice-Chancellor (Global Partnerships) (DVC GP) highlighted key issues including the need for a new structure of the UWA Publishing that: aligns with the University’s current governance arrangements; is equitable, and integrated with the University’s strategies and has a wider reach and publishing impact.

The DVC GP argued the case for the University to move forward with a review of the UWA Publishing through a design workshop. The design workshop would be facilitated by an external professional (Mr Greg Bain) who was involved in the 2010 review of UWAP and who presently also had oversight of the evolution of the Monash Publishing. Notwithstanding this, it was asserted that all existing publishing commitments of the UWA Publishing would be honoured.

The following issues were raised and discussed:

1. Initial messaging about the proposed review of UWA Publishing which conveyed the impression that closure was imminent.
2. Open Access Publishing might be an expensive initiative and the extent to which the proposed open access publishing will lead to savings was queried.
3. Current operations will continue to deliver existing publishing commitments, while the UWA Publishing model undergoes an evolutionary process for strategic and regional alignment.
4. Procedural fairness and enterprise bargaining issues in relation to management of UWA Publishing staff. Concerns were raised by Senate members with regard to implementing any changes to operational and staffing arrangements ahead of the proposed design workshop. It was suggested that management should consider not making any change to staff movements ahead of the consultation and design workshop.

Further to broad discussions on the aforementioned, Senate

RESOLVED – 64

- (i) to note the terms of reference of the Design Workshop, as minuted above;
- (ii) that there be no signing up of new titles;
- (iii) that matters relating to governance and accountability be addressed forthwith; and
- (iv) that there be no staffing change in advance of the proposed Design Workshop.

Confirmed: _____
CHAIR

/ 03 / 2020

Attachment A

Circular Resolution

Resolution 62 be amended by the deletion of the word 'only' in proposed section 5(3).

The revised section 5(3) reads as follows:

- 5 (3) Non-members of the Senate may attend a Senate meeting if invited by the Chair to report on, discuss or answer questions with respect to particular items on the agenda.
- 5(4) Any interested person may attend Senate meetings for items of business taken in Open Senate, provided that they have notified the Executive Officer at least two University working days before the meeting and provided that there is seating capacity for them to do so.